

## **POST RESULT SERVICES**



### **EXAM CERTIFICATES**

When you receive your result slip, please check that your personal details are correct as these details will appear on your certificates. If any details need to be changed, please let the appropriate exams office know by 15<sup>th</sup> of September. If any personal details need to be changed once you have received your certificates, you will be charged £70 per exam board for a replacement.

If your results are not what you hoped to achieve you have a number of services available to you. You need to decide which post-results service you want to access. The services available are:

### **CLERICAL CHECK**

This is a re-check of all clerical procedures leading to the issue of a result. This service will include the following checks:

- That all parts of the script have been marked
- The totaling of marks
- The recording of marks

Candidate consent is required. The deadline for completion is within 10 calendar days of the awarding body receiving the request.

The outcome of the clerical re-check will be reported along with a statement of the total marks awarded for each unit, or component, included in the enquiry. Marks and subject grades could go down as well as up.

### **PRIORITY REVIEW OF MARKING**

This is a priority review of the original marking to ensure that the mark scheme has been applied correctly. Reviewers will not re-mark the script. They will only act to correct any errors identified in the original marking.

A marking error can occur because of:

- An administrative error
- A failure to apply the mark scheme where a task has only a right or wrong answer.
- An unreasonable exercise of academic judgement.

**The candidates' consent is required because marks can go up or down. If you wish to have a priority review of marking, please inform a member of SLT or the exams officer where you**

were entered for that exam on results day or by email (contact details at the bottom of the page).

**Grade boundaries can be found here:**

- [AQA | Exams admin | Results days | Grade boundaries](#)
- [Grade boundaries | Pearson qualifications](#)
- [Grade boundaries \(ocr.org.uk\)](#)
- <https://www.edugas.co.uk/home/administration/results-grade-boundaries-and-prs/grade-boundaries/>

### **REVIEW OF MARKING**

This is a post-results review of the original marking to ensure that the agreed mark scheme has been applied correctly. **This is not a re-marking of the candidate's script.** The priority review of marking consists of:

- A clerical re-check as above.
- Review of marking ensuring that the mark scheme has been applied correctly.

A marking error can occur because of:

- An administrative error
- A failure to apply the mark scheme where a task has only a right or wrong answer.
- An unreasonable exercise of academic judgement.

**The candidates' consent is required because marks can go up or down.**

Deadline for completion by the exam board is 20 calendar days.

The fee noted for a review of marking is per paper. If you wish to you could ask for your papers back first so that your teacher can review them to see if there is any point in continuing with a review of marking (this is a free/instant service). Teachers could also suggest which paper to review, rather than requesting all of them. You need to confirm that you would like your papers back by signing the paper review document which will be available at results day.

### **ACCESS TO SCRIPT TO SUPPORT A REVIEW OF MARKING**

This is an instant service that ensures **copy** scripts are returned to the Centre in sufficient time to allow decisions to be made about whether a non-priority review of marking should be applied for. Request a **copy** script and not the original. **The candidates' consent is required.**

### **ACCESS TO SCRIPT TO SUPPORT TEACHING AND LEARNING**

This is an instant service enabling Centre's to request copies of scripts to support teaching and learning. **The candidates' consent is required if a teacher wishes to request a script.**

**REVIEW OF MODERATION** (This service is **not** available to individual candidates)

This is a review of the original moderation to ensure that the assessment criteria have been fairly, reliably and consistently applied. **It is not a re-moderation of candidates' work. If appropriate this will be applied for by the school.**

### **HOW TO APPLY**

If you want to request one of these services, please follow the link or QR code to complete the application form:

<https://forms.gle/ddb3cxVcHYfIHq4m6>



Priority review of markings will be processed immediately once electronic payment and official requests have been made to me. All other requests will be processed when exams officers return to school in September.

### **EXAM OFFICER DETAILS**

Applications will need to be made at the school where you were entered for your subject, this will be where you took your exams. Please contact the appropriate exams officer if you have any questions, details below:

#### **FITZHARRYS SCHOOL**

Exams officer: Isabel Hale

Email: [ihale@fitzharrys.school](mailto:ihale@fitzharrys.school)

Payment details:

Fitzharrys School

Account number: 30069160

Sort code: 306753

#### **JOHN MASON SCHOOL**

Exams officer: Malgosia Szot-Vickers

Email: [mszotvickers@johnmason.school](mailto:mszotvickers@johnmason.school)

Payment details:

John Mason School

Account number: 29570060

Sort code: 306753