



## **POST RESULT SERVICES**

If your results are not what you hoped to achieve you have a number of services available to you. You need to decide which post-results service you want. The services available are:

### **CLERICAL CHECK**

This is a re-check of all clerical procedures leading to the issue of a result. This service will include the following checks:

- That all parts of the script have been marked
- The totaling of marks
- The recording of marks

Candidate consent is required. The deadline completion is within 10 calendar days of the awarding body receiving the request. The outcome of the clerical re-check will be reported along with a statement of the total marks awarded for each unit, or component, included in the enquiry. Marks and subject grades could go down as well as up.

### **PRIORITY REVIEW OF MARKING**

This is a priority review of the original marking to ensure that the mark scheme has been applied correctly. Reviewers will not re-mark the script. They will only act to correct any errors identified in the original marking.

A marking error can occur because of

- An administrative error
- A failure to apply the mark scheme where a task has only a right or wrong answer.
- An unreasonable exercise of academic judgement.

**The candidates' consent is required because marks can go up or down.**

### **REVIEW OF MARKING**

This is a post results review of the original marking to ensure that the agreed mark scheme has been applied correctly. **This is not a re-marking of the candidate's script.** The priority review of marking consists of:

- A clerical re-check as above
- Review of marking ensuring that the mark scheme has been applied correctly

A marking error can occur because of:

- An administrative error
- A failure to apply the mark scheme where a task has only a right or wrong answer.
- An unreasonable exercise of academic judgement.

**The candidates' consent is required because marks can go up or down.**

Deadline for completion by the exam board is 20 calendar days.

The fee noted for a review of marking is per paper, eg, 3 papers contribute towards a Maths GCSE. Instead, you could ask for your papers back first so that your teacher can review them to see if there is any point in continuing with a review of marking (this is a free/instant service). Teachers could also suggest which paper to review, rather than requesting all of them. You need to confirm that you would like your papers back by completing appendix B or by emailing [ihale@fitzharrys.school](mailto:ihale@fitzharrys.school)

### **REVIEW OF MODERATION** (This service is **not** available to individual candidates)

This is a review of the original moderation to ensure that the assessment criteria have been fairly, reliably and consistently applied. **It is not a re-moderation of candidates' work.**

### **COPY OF SCRIPT TO SUPPORT A REVIEW OF MARKING**

This is an instant service that ensures **copy** scripts are returned to the Centre in sufficient time to allow decisions to be made whether a non-priority review of marking should be applied for. Request a **copy** script and not the original.

**The candidates' consent is required.**

### **COPY OF SCRIPT TO SUPPORT TEACHING AND LEARNING**

This is an instant service enabling Centre's to request copies of scripts to support teaching and learning.

**The candidates' consent is required if you wish to request a script.**

When you receive your result slip, please check that your personal details are correct as these details will appear on your certificates. If any details need to be changed, please let the exams office know by 15 September. If any personal details need to be changed once you have received your certificates, you will be charged £70 per exam board for a replacement.

If you want to request one of these services please complete appendix A or appendix B (available from the school website) and return to the exams office with the appropriate fee, or email [ihale@fitzharrys.school](mailto:ihale@fitzharrys.school) with instructions. Fees need to be paid electronically to Fitzharrys School. Sort Code 30 67 53. Account number 30069160.

Priority review of markings will be processed immediately once electronic payment and official requests have been made to me. All other requests will be processed when I return to school in September, so you may not hear from me until this time.

If you need to contact me urgently, you can email me at [ihale@fitzharrys.school](mailto:ihale@fitzharrys.school)

Summer 2024